

Annex B : Guidelines for *Gardens-A-Glow* 2026

Thank you for joining us in celebrating the festive season at the Singapore Botanic Gardens!

Building on the much-loved *Trees of the World* tradition, *Gardens-A-Glow* is the Gardens' refreshed year-end festive celebration, taking place from 5 December 2026 to 3 January 2027. With community-decorated trees, light installations, themed displays, exhibitions, and activities across the Gardens, we hope it will be a time for families and friends to come together, unwind and enjoy the festive season.

To ensure a safe and enjoyable experience for participants and visitors, while protecting the Gardens and its flora and fauna, please observe the following guidelines when planning and installing their decorations.

Event Overview

Decoration Period: 14 – 29 November 2026

Each decoration slot is three hours. Participants should plan their decorations so that installation can be completed within the allocated time.

Please arrive at the start of your allocated slot and register at the designated Visitor Services Counter at Nassim Gate, Tanglin Gate, Tyersall Gate, Gallop Extension Gate or Bukit Timah Gate. You will then be assigned a tree and given directions to its location.

If you are unable to attend your allocated slot, please contact NParks_SBG_Events@nparks.gov.sg at least **3 days in advance**. Requests to reschedule will be subject to availability.

If your decoration session is affected by inclement weather, please contact NParks_SBG_Events@nparks.gov.sg to arrange another available slot.

Display Period: 5 December 2026 – 3 January 2027

Decorated trees will be lit daily from 7pm to midnight.

Dismantling and Collection: 6 January – 10 January 2027

NParks will dismantle the trees from 4 to 6 January 2027, after which they will be relocated to permanent planting sites across Singapore.

Decorations will be removed and disposed of or repurposed unless participants indicate during registration that they wish to collect them.

Participants who opt to collect their decorations may do so from **6 to 10 January 2027** at the Visitor Services Counter at Tanglin Gate. Decorations not collected by **10 January 2027** will be disposed of or repurposed.

Important Notes

NParks may modify these guidelines where necessary for operational or safety reasons. Any changes affecting participants will be communicated as soon as practicable.

NParks may add decoration items to trees or festive displays as part of the overall presentation of *Gardens-A-Glow* and may request that decorations be modified or removed where they pose a safety concern or do not comply with these guidelines.

Where a donor has opted for a community or beneficiary group to decorate a tree on its behalf, the group's creative contributions will be respected, and the decorations will remain as presented. NParks will only modify or remove decorations where required for safety or compliance with these guidelines.

(A) Materials – Setup & Maintenance

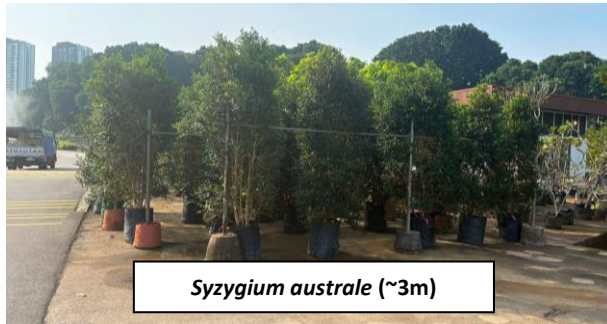
1. Rope lights will be provided and placed near the tree for participants to install. No external power source will be available for additional lights or decorations brought by participants.
2. Participants are strongly encouraged to use reusable, recycled or upcycled materials.
3. Decorations and ornaments must:
 - Be weatherproof and suitable for outdoor display until 3 January 2027.
 - Be lightweight when hung on the tree.
 - Be stable and secure when placed obeneath the tree.
 - Not be inserted or anchored into the ground.
 - Not collect rainwater.
 - Remain within a 1-metre perimeter of the tree.
4. Large banners and marketing and promotional displays are not permitted. Logos should not exceed C6 size (11.4cm × 16.2cm) and should not form the main element of the decoration.
5. Decorations must not contain religious, political, or other content that may be considered inappropriate or sensitive. NParks reserves the right to request the removal or modification of such decorations.
6. Food items, edible decorations and other materials that may attract wildlife are not permitted, in order to protect the biodiversity of the Singapore Botanic Gardens.
7. All costs associated with decorations shall be borne by the participating organisation or individual participant.
8. NParks shall not be responsible for any lost or damaged decoration items during the event.
9. Participants are required to travel on foot from the designated Visitor Services Counter to their allocated tree. As some trees may be located some distance from the gates, participants are encouraged to bring a trolley to transport decorations, tools and other equipment.
10. Ladders may be provided during the decoration timeslot upon request. For safety, ladders must be securely positioned and held by at least one person at all times while in use.
11. Participants are responsible for ensuring that their decorations remain in good condition throughout the display period. NParks may contact participants if any decorations require rectification or replacement.
12. NParks reserves the right to remove decorations that are damaged, loose, pose a safety risk or do not comply with these guidelines. Where practicable, participants will be informed.
13. Participants are responsible for disposing of all waste generated during the decoration process, including packaging materials and leftover craft supplies. Bins are available throughout the Gardens. Participants should ensure that the area around their allocated tree is left clean and tidy after decoration.

(B) Trees

Each tree assigned to participants will be approximately 2 to 3 metres in height.

As the trees will be relocated to permanent planting sites across Singapore after *Gardens-A-Glow*, care must be taken to avoid damage to the tree or its root zone during decoration. Spray painting, nailing, stapling, pruning or anchoring items into the ground are not permitted.

Examples of trees:



(C) Tree Allocation

Trees will be assigned by NParks upon registration at the designated Visitor Services Counter on the day of decoration. Participants will be provided with directions to their allocated tree upon registration.

(D) Personal Comfort

Participants are advised to wear comfortable shoes and bring a water bottle, insect repellent, sun protection such as a hat or cap, and an umbrella.

(E) Terms & Conditions

1. By submitting the registration form, I confirm that I have read, understood, and agreed to the [Privacy Statement](#). I declare that all information provided is true, correct, and accurate to the best of my knowledge. I understand that if any information provided is found to be false or inaccurate, NParks reserves the right to refuse participation.
2. My participation in this activity is entirely voluntary. I am aware that this activity may carry risks of injury and/or damage to property. I agree not to hold NParks responsible and to indemnify NParks against any action or liability arising from my own actions or negligence. If my child or ward is participating and is below 18 years of age, I agree to the above on his or her behalf.
3. By attending this event, I consent to photographs, videos, recordings, or other media captured during the activities being used by NParks and its partners for any legitimate purpose, including commercial and marketing uses, and for publication on NParks' and its partners' public platforms and channels. I also consent to the collection, use, and/or disclosure of my personal particulars by NParks for the purposes of organising this event, as well as for analysis, research, and other marketing purposes.
4. For safety reasons, outdoor tree decoration activities may be cancelled in the event of inclement weather, such as thunderstorms. I understand and accept that NParks shall not be held liable for any form of compensation or refund arising from such cancellations, unless otherwise stated.
5. I confirm that my decorations and ornaments will comply with the requirements set out in these guidelines, including those relating to materials, installation, safety and the protection of the tree and its surrounding area.